

Position Opening: Community Educator (Sullivan County)

Posting Date: May 2nd, 2018

Position Title: Community Educator (Sullivan County)

Classification: Non-exempt status

Reports to: Associate Director

Hours Per Week: 40

Schedule: Monday – Friday 9:00am-5:00pm, with flexibility required for holidays, evenings and weekends

Anticipated Start Date: ASAP

Safe Homes of Orange County is a not-for-profit 501(c)(3), located in Orange County, NY, that has grown from a grassroots, small group of committed individuals in 1986 to an organization, leader, and resource in the field of intimate partner violence and human trafficking advocacy and services provision. Our many programs include a Family Justice Center, emergency shelter, legal program, anti-trafficking program, individual and group support, advocacy, therapeutic counseling, Risk Reduction Response Programs, systems-based advocacy and collaboration, community education and outreach. In 2017, our services expanded beyond Orange County into Sullivan County as the Safe Passage program transitioned under Safe Homes. We provide Non-Residential advocacy services, supportive counseling, and emergency services from our office in the Sullivan County Government Center.

Duties & Responsibilities:

Safe Homes of Orange County seeks a Community Educator for its Sullivan County Program who will be responsible for designing, coordinating, and facilitating programming consistent with Safe Home's mission. This includes, but is not limited to: Volunteer Training, Staff Education, Community Outreach and Education, and Teen Dating Violence Prevention and Education, amongst others. This is a new position for Safe Homes' Sullivan County Program, located in Monticello, NY.

Responsibilities of the position include but are not limited to:

- Design and provide training on domestic violence and human trafficking to the judicial system, health care and community agencies, and other organizations/institutions, as appropriate;
- Facilitate trainings for professionals, youth and parents on the dynamics of teen dating violence;
- Attend community health and educational events;
- Coordinate public relations and community outreach activities;
- Develop and maintain relationships with schools, community agencies and providers throughout Sullivan County;
- Ensure all systems have up to date information, brochures, and safety cards about Safe Home's services;
- Travel extensively between the agency's offices in Orange and Sullivan Counties and other locations throughout Sullivan County (courts, police stations, schools, community centers, etc.);
- Participate in coalitions, committees, task forces, and/or meetings, as assigned;
- As scheduled, facilitate support group as scheduled and encourage client attendance;
- Provide culturally-informed, nonjudgmental and supportive hotline counseling, shelter screenings and intake interviews, as needed;
- Provide safety-planning, referrals accompaniment and systems advocacy to courts, probation department, police departments, hospitals and other social services agencies, as needed;
- Maintain client records, group logs and statistical information, as requested, in accordance with agency policy and utilize the agency database as expected;

- Maintain statistical records and other monthly reporting;
- Attend and actively participate in staff meetings and other agency meetings and trainings, as assigned and scheduled;
- Other duties as assigned.

Qualifications

- Bachelor's Degree or equivalent job experience required.
- Experience working with domestic violence, teen dating violence, and/or trafficking victims.
- Experience creating and providing training for large groups.
- Strong Communication skills (both written and oral).
- Must be able to work a flexible schedule, including some evenings and weekends.
- Ability to work in a fast paced, crisis oriented environment: assess priorities, take initiative, handle multiple assignments and meet deadlines.
- Work cooperatively and supportively as part of a team.
- Possess strong communication skills (both oral and written).
- Ability to maintain effective working relationships with others, communicate as needed and exhibit patience and understanding toward client population being served.
- Experience working with diverse populations and seeks understanding of cultural differences.
- Understand and work from a feminist philosophy of empowerment, and support SHOC mission and purpose.
- Display commitment to ending violence against women and children and a commitment to social change through active participation in working towards ending racism, classism, sexism, ageism, homophobia, ableism, and all forms of oppression; demonstrate willingness to gain understanding of issues of oppression, battering and sexual assault.
- Model and uphold appropriate boundaries and confidentiality in work with clients, co-workers, supervisor, and community.
- Ability to lift up to 50 pounds, navigate stairs, and periods of sitting, standing and walking required.
- Experience with Microsoft Word and Excel is preferred.
- A valid, insurable driver's license and transportation required.
- Ability to travel extensively throughout Orange County.
- Successful completion of a background check, including the Statewide Central Registry (SCR), Staff Exclusion List (SEL) and criminal history information.
- Bilingual English/Spanish a plus.

Cover letter and resume required. Please submit by May 16th via email or fax only to:

Attention: Sarita Green, Associate Director

Email: sgreen@safehomesorangecounty.org

Fax: 845-562-2216

No telephone calls please.

Safe Homes of Orange County prohibits discrimination due to race, color, age, religion, sex, sexual orientation, gender identity, disability, and national origin in employment and delivery of services. Due to high volume of responses it may not be possible to respond to all inquiries. Selected candidates will be notified for an interview.