

Position Opening: Community Educator

Posting Date: February 5th, 2018

Position Title: Community Educator

Classification: Non-exempt status

Reports to: Family Justice Center Director

Hours Per Week: 40

Schedule: Monday – Friday 9:00am-5:00pm, with flexibility required for holidays, evenings and weekends

Anticipated Start Date: ASAP

Safe Homes of Orange County is a not-for-profit 501(c)(3), located in Orange County, New York, that has grown from a grassroots small group of committed individuals in 1986 to an organization, leader, and resource in the field of domestic violence and human trafficking advocacy and services in Orange County. Our many programs include a Family Justice Center, an emergency shelter, a legal program, individual counseling and advocacy, support groups throughout Orange County, community education and outreach program.

Duties & Responsibilities:

Safe Homes of Orange County seeks a Community Educator who will be responsible for designing, coordinating and delivering aspects of training programs consistent with Safe Home's mission. This includes, but is not limited to: Volunteer Training, Staff Education, and Community Outreach/Education, amongst others.

Responsibilities of the position include but are not limited to:

- Design and provide training on domestic violence and human trafficking to (but not limited to) the judicial system, health care and community agencies
- Attend community health and educational events.
- Coordinate public relations and community outreach activities
- Ensure all systems have up to date information, brochures and safety cards about Safe Home's services.
- Provide nonjudgmental and supportive hotline counseling, shelter screenings and intake interviews
- Proactively respond to the needs of hotline callers and Center walk-ins.
- Provide accompaniment and systems advocacy to courts, probation department, police departments, hospitals and other social services agencies;
- Provide advocacy, safety-planning, referrals, and court accompaniment to victims of domestic violence and human trafficking
- Assist clients in exploring their legal, housing and economic options
- Travel extensively between the agency's offices and other locations (court, shelter, police stations, etc.)
- Participate in task force meetings and coalitions, as assigned
- Facilitate support group as scheduled and encourage client attendance
- Other duties as assigned

Qualified candidates will have:

- Experience working with domestic violence and/or trafficking victims
- Experience creating and providing training for large groups
- Strong Communication skills (both written and oral)
- Must be able to work a flexible schedule, including some evenings and weekends
- Ability to work in a fast paced, crisis oriented environment: assess priorities, take initiative, handle multiple assignments and meet deadlines.
- Work cooperatively and supportively as part of a team.
- Possess strong communication skills (both oral and written).
- Ability to maintain effective working relationships with others, communicate as needed and exhibit patience and understanding toward client population being served.
- Experience working with diverse populations and seeks understanding of cultural differences.
- Understand and work from a feminist philosophy of empowerment, and support SHOC mission and purpose.
- Display commitment to ending violence against women and children and a commitment to social change through active participation in working towards ending racism, classism, sexism, ageism, homophobia, ableism, and all forms of oppression; demonstrate willingness to gain understanding of issues of oppression, battering and sexual assault.
- Model and uphold appropriate boundaries and confidentiality in work with clients, co-workers, supervisor, and community.
- Bachelor's Degree preferred.
- Ability to lift up to 50 pounds, navigate stairs, and periods of sitting, standing and walking required.
- Experience with Microsoft Word and Excel is preferred.
- A valid, insurable driver's license and transportation required.
- Ability to travel extensively throughout Orange County.
- Bilingual English/Spanish a plus.

Cover letter and resume required. Please submit by February 20th, 2018 via email or fax only to:

Attention: Elizabeth Greenblatt, Family Justice Center Director

Email: egreenblatt@safehomesorangecounty.org

Fax: 845-562-2216

Safe Homes of Orange County prohibits discrimination due to race, color, age, religion, sex, sexual orientation, gender identity, disability, and national origin in employment and delivery of services.

Due to high volume of responses it may not be possible to respond to all inquiries.
Selected candidates will be notified for an interview.